



Governance Committee of the Board of Governors of the City of London School

Date: MONDAY, 25 FEBRUARY 2019

Time: 9.00 am

Venue: CITY OF LONDON SCHOOL - QUEEN VICTORIA STREET, EC4V 3AL

Members: Deputy James Thomson (Chairman)
Alderman & Sheriff Vincent Keaveny
Tim Levene
Deputy Edward Lord
Paul Stein

Enquiries: Polly Dunn
polly.dunn@cityoflondon.gov.uk

NB: Part of this meeting could be the subject of audio or video recording

**John Barradell
Town Clerk and Chief Executive**

AGENDA

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES**
To agree the public minutes of the meeting held on 23 May 2018.

For Decision
(Pages 1 - 2)
4. **GOVERNORS' RESPONSIBILITIES**
Report of the Head.

For Decision
(Pages 3 - 4)
5. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
6. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
7. **EXCLUSION OF THE PUBLIC**
MOTION – That under section 100A (4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

For Decision
8. **NON-PUBLIC MINUTES**
To agree the non-public minutes of the meeting held on 23 May 2018.

For Decision
(Pages 5 - 8)
9. **GOVERNANCE REPORT**
Report of the Head.

For Decision
(Pages 9 - 18)
10. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
11. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

GOVERNANCE SUB-COMMITTEE OF THE BOARD OF GOVERNORS OF THE CITY OF LONDON SCHOOL

Wednesday, 23 May 2018

Minutes of the meeting of the Governance Sub-Committee of the Board of Governors of the City of London School held at the Guildhall EC2 at 9.00 am

Present

Members:

Deputy James Thomson (in the Chair)
Alderman Vincent Keaveny

Lord Levene of Portsoken
Deputy Edward Lord

Officers:

Alan Bird	- Head
Dr Richard Brookes	- Senior Deputy Head
Charles Griffiths	- Bursar
Alistair MacLellan	- Town Clerk's Department

1. APOLOGIES

Apologies were received from Ian Seaton. Deputy James Thomson was in the chair.

2. DECLARATIONS

There were no declarations.

3. MINUTES

RESOLVED, that the public minutes and non-public summary of the meeting held on 23 February 2018 be approved as a correct record.

4. QUESTIONS

There were no questions.

5. ANY OTHER BUSINESS

There was no other business.

6. EXCLUSION OF THE PUBLIC

RESOLVED, that under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

7. NON-PUBLIC MINUTES

RESOLVED, that the non-public minutes of the meeting held on 23 February 2018 be approved as a correct record.

8. **ACTIONS SHEET**
Governors considered a report of the Town Clerk regarding actions from previous meetings.
9. **GOVERNOR TERMS GRID AS AT MAY 2018**
Governors considered a report of the Town Clerk setting out Governor Terms as at May 2018.
10. **GOVERNOR SKILLS AUDIT 2017/18**
Governors considered a report of the Town Clerk regarding the Governors Skills Audit 2017/18.
11. **APPOINTMENT OF CO-OPTED GOVERNORS TO THE BOARD OF CITY OF LONDON SCHOOL**
Governors considered a report of the Head regarding the Appointment of Co-Opted Governors to the Board of Governors of the City of London School.
12. **NON-PUBLIC QUESTIONS**
There were no non-public questions.
13. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND GOVERNORS AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**
There was no other business.

The meeting closed at 9.40 am

Chairman

Contact Officer: Alistair MacLellan / alistair.maclellan@cityoflondon.gov.uk

Agenda Item 4

Committee(s) Governance Committee of the Board of Governors of the City of London School	Date(s): 25/02/2019
Subject: Governors' Responsibilities	Public
Report of: Alan Bird, Head	For Decision
Report author: Richard Brookes, Senior Deputy Head	

Summary

The Governance Committee are informed of Governors' Responsibilities.

Recommendation(s)

The Governance Committee is asked to:

- Note the report
- Make changes to responsibilities, if required.

Main Report

Board of Governors

- Chairman: James Thomson
- Deputy Chairman: Tim Levene

Finance and Estates Committee

- Chairman: Tim Levene
- Other members: Deputy James Thomson, Alex Barr, Deputy Edward Lord, Deputy Keith Bottomley, Ian Seaton, Paul Stein

Academic and Education Committee

- Chairman: Christopher Martin
- Chairman-elect: Paul Madden
- Other members: Deputy James Thomson, Tim Levene, Dominic Christian, Caroline Haines, Rosie Gill.

Governance Committee

- Chairman: James Thomson
- Other members: Tim Levene, Alderman Vincent Keaveny, Deputy Edward Lord, Paul Stein

Bursaries Committee (meets as required)

- Chairman: James Thomson
- Other members: Tim Levene, Ian Seaton

Nominated Governors

- Safeguarding: Rosie Gill
- Careers: Ronel Lehmann
- Development: Paul Stein
- ISTIP/NQT induction: Rosie Gill
- Compliance committee: Rosie Gill
- Staff Liaison: *vacant (only open to co-opted governors)*

Governors with delegated responsibility for policies

- Safeguarding and Pastoral: Rosie Gill
- Curriculum, Teaching and Learning: Christopher Martin
- Health and Safety: Keith Bottomley
- Others related to ISI compliance: James Thomson

Appendices

None

Richard Brookes

Senior Deputy Head

City of London School

T: 020 3680 6400

E: rmb@cityoflondonschool.org.uk

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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